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6. Privacy Policy

SDA knows that you care how information about you is used and shared and it is careful to ensure that any such information that comes into its possession is properly looked after. This Privacy Policy sets out the steps that we take to ensure that any information provided to us is kept secure and confidential and is used only for the purposes for which it is provided.

Personal Information

The only personal information that we will collect is the personal information that you provide to us when you register with us or when you communicate with us through our website. We will at any time, at your request, provide you with a copy of any personal information that we are holding about you. This Website does not use cookies to collect information of any kind.

Children's privacy

We do not knowingly contact or collect personal information from children under 13. Our site is not intended to solicit information of any kind from children under 13. It is possible that by fraud or deception we may receive information pertaining to children under 13. If we are notified of this, as soon as we verify the notification, we will immediately obtain parental consent or otherwise delete the information from our servers. If you want to notify us of our receipt of information by children under 13, please contact us.

Purposes for which Personal Information may be used

Any personal information that you provide to us will be used only for the following purposes:

- To provide information or services to you as requested by you.
 - To let you know about information and services from SDA in which you may be interested.
 - For internal review.
 - To improve the content of the website.
 - To customize the content and /or layout of the website for each individual user.
 - To notify users about updates to the website.
 - Do compile and disclose statistics about our users and their preferences.
- However, these statistics are anonymous and do not identify individual users.

Disclosure

We will not pass any of your personal information to any third party, other than employees or professional partners of SDA, without your consent.

Marketing and Advertising

Your personal contact information will not be given, sold, or otherwise shared by SDA with third parties for advertising or marketing purposes.

Additional Forms and e-mails

We may ask you to provide more information after you register to obtain additional services and information or to resolve complaints or concerns.

Protection of Information

We have implemented technology safeguards, security policies and other measures to protect data under our control from unauthorized access, improper use, alteration, unlawful or accidental destruction or accidental

loss. We also protect your information by requiring that all our employees and others who have access to or are associated with the processing of your data to respect your confidentiality.

Changes to our Privacy Policy

If we decide to change our Privacy Policy we will post the changes here. However, if we make material changes to the way we use your personal information we will ask.